

## Creating a Student Account

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Follow the steps below to register for academic course materials offered by the Open Learning Initiative.

1. Go to the Open Learning Initiative (OLI) website: <http://oli.cmu.edu>.  
In the upper right hand corner of the site, click “Sign Up”
2. Complete the account information, and then click “**Sign Up**”.
3. On the “**Confirm Your Account Information**” page, review the account information you entered. If everything is correct, click the "Confirm Account" button. If not, click "Edit Account" to make your changes.  
**Important Note:** the only account setting that can't be changed after you confirm your account is your Account ID.
4. Read the statements in the “**Online Consent Form**” and select “I Agree” or “I Do Not Agree” then select “Submit.”
5. Under “My Academic Courses” enter your Course Key and click “Go.”

**Your Course Key is: PHIL3210F13**

6. Review the course details to make sure that you are registering for the correct course, and click “Register.”
7. You will reach the “**Payment Required**” page. Click on the "pay by credit card" button.
8. On the Carnegie Mellon credit card payment page enter your billing information and click “Submit.” If your transaction is successful, you will see a receipt page. Save this page for your records.
9. Click the return link at the bottom of the receipt page and you will be taken back to your OLI home page.
10. Under “**My Courses**” you will see your registered course. You can double-check to make sure the correct course appears by confirming that the correct Course Key and instructors are listed.